

## English Home learning

Week Beginning 1<sup>st</sup> February 2021

### Notes for parents:

Questions for adults to ask children are in **blue**. Please always encourage really full answers.

**Always insist that your child writes neatly, uses capital letters, full stops and any other relevant punctuation.**

Day	What am I learning to do?	Tasks Questions for adults to ask children are in <b>blue</b> .	Reflecting on my learning	What do I need for this activity?
<b>Monday</b>	<p>I can highlight features of a letter.</p> <p>I can compare features of different examples.</p>	<p><b>Task 1:</b> Talk about how we <i>communicate with each other</i> E.g. Talk, phone, email, <u>letters</u>, etc. Explain that we are going to be focusing on letter writing this week. <i>What is the purpose of writing letters? Why do we write letters? Discuss the difference between letters and emails and make some notes on the board. Why do people still write letters when email is quicker and cheaper?</i> It can be used when it's a formal and serious matter, or to be more personal, like with friends or family.</p> <p><b>Task 2:</b> All letters have a similar structure. Talk about what structure means (how a text is organised). Can you think of anything that a letter always has at the top? Jot down your ideas... e.g. the date, address, Dear/To... etc.</p> <p><b>Task 3:</b> Have a look at the 3 letter examples. Complete the '<b>Features of Letters</b>' table to show the common features (features that all 3 letters have), and then note down any features that are different in the 'differences' section.</p>	<p>What have you learned about letters so far?</p> <p>What other reasons are there for writing letters?</p>	<p>Letter examples</p> <p>Features of letters sheet</p>
<b>Tuesday</b>	<p>I can explain the differences between formal and informal.</p> <p>I can pick out formal</p>	<p><b>Task 1:</b> Have a quick chat about what you learned about yesterday. <i>What does the word formal mean? What does informal mean?</i> Try to think of examples of formal letters, e.g. a complaint, a job application, a letter to someone you don't know. Try to think of examples of informal letters, e.g. a letter to your granny, a letter to a friend you met on holiday, a letter to Santa. Look at the example letters from yesterday and decide which are formal and which are informal. How can you tell?</p> <p>...</p>	<p>Read through your table of phrases. Are you happy with how you have sorted them?</p> <p>Do you think you could write</p>	<p><b>Phrases</b> sheet</p> <p>Letter examples</p>

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	and informal phrases	<p><b>Task 2:</b> Look at the phrases on the <b>Phrases</b> sheet. Either cut them out and sort them into a table with the headings Formal or Informal, or just write them into your table.</p> <p><b>Task 3:</b> Look at the letters again. Take phrases from each letter and add them to your table.</p>	a formal or informal letter?	
<b>Wednesday</b>	I can identify features that are missing. I can fill in missing features in the correct places.	<p><b>Task 1:</b> Tell an adult what you have learned this week about letters. <b>Can you name all of the features of a letter? Can you mention any of the features that are different in a formal and informal letter?</b></p> <p><b>Task 2:</b> Today we will look more closely at how formal and informal letters are set out. Look at both PowerPoints- '<u>How to set out an informal letter</u>' and '<u>How to write a formal letter</u>'. Take notes if you want to.</p> <p><b>Task 3:</b> Read through the '<b>Missing features</b>' resources and add in any missing features. You may need to make some bits up!</p>	Look again at the PowerPoints to check if you have included everything.	2 x PowerPoints  Missing Features resource
<b>Thursday</b>	I can write an informal letter, including all of the relevant features	<p><b>Task 1:</b> Remind yourself of how to set out an informal letter. <b>What does informal mean?</b> Make sure you can remember this.</p> <p><b>Task 2:</b> Write an informal letter to a family member or a friend that you haven't seen for a while because of the lockdown. Set it out correctly! You may wish to write it to a school friend that you are missing or one of your teachers.</p>	<p>Check that you have included punctuation.</p> <p>Check that you have set your letter out correctly.</p>	Informal letter PowerPoint from yesterday
<b>Friday</b>	I can write a formal letter, including all of the	<p><b>Task 1:</b> Remind yourself of how to set out a formal letter. <b>What does formal mean?</b> Look back at the PowerPoint if you need to.</p> <p><b>Task 2:</b></p>	Use the examples of formal letters to	Formal letter PowerPoint

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	relevant features.	Have a think about our school grounds. What do you think is missing? What would be a fantastic addition to our school grounds? For example, AstroTurf so that we can use the field all year round, an enclosed basketball court, an outdoor cinema, pony stables? Your idea can be as big or small/ cheap or expensive as you like! Write a letter to Mrs Bennet or Mrs Stirling (Head of the Governors) to formally request that they purchase your idea for the good of the whole school. You must back up your request with reasons as to why you think it's such a good idea. Make sure you set your letter out correctly.	check your layout.  Show us your letter on dojo!	
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