Appendix 3

FLOWCHART FOR RAISING SAFEGUARDING CONCERNS ABOUT A CHILD

Concern put in writing on a Safeguarding concern form or entered on an electronic system

The local authority Designated Officer for concerns about adults is:

Contact details:

Designated Safeguarding Lead(s):

Link Governor:

Alerts DSL of concern by:

Designated safeguarding lead reviews concern and makes a decision about next steps

Decision made to refer the concern to social care

Decision made to discuss the concern informally with parents/carers

Decision made to monitor the concern

**Refer**

**Discuss**

**Monitor**

Designated Safeguarding Lead may review decision with another senior leader or the head and agree to refer to social care.

Relevant adult asked to monitor child and feedback to the Designated Safeguarding Lead within an agreed timescale.

**Refer**

**Monitor**

Once discussed with the parents Designated Safeguarding Lead may decide to discuss further with parents, monitor or refer to social care.

**Record**

Contact details Social Care Referrals:

Prevent/Channel Referrals:

Designated Safeguarding Lead keeps concern form in secure confidential safeguarding file.

*Education Support Helpline 0800 562 561*

*NSPCC Whistleblowing Helpline 0800 028 0285*